



Administration of Medicine on School Premises Policy Covid-19 Addendum September 2020

Review Body:	Governing Body
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Reviewed:	
Approved by:	Abi Gilbert
Next Review:	In line with any changes to public health guidance



Administration of Medicine on School Premises Policy Addendum

The Administration of Medicine on School Premises Policy remains relevant during this period of response to the Covid-19 pandemic.

When administering medication, additional care must be taken to adhere to strict hygiene measures of handwashing and cleaning surfaces where appropriate.

Where appropriate to the child's age and stage of development, pupils will administer their own medication. When a child is administering their own medication they must be supervised and the member of staff must ensure that the child washes their hands thoroughly both before and after administering medication.

Where a member of staff needs to support a pupil with the administration of medication, the member of staff supporting the child should, wherever possible, be from the same 'bubble'. Where social distancing cannot be maintained for a sustained period of time, the member of staff has access to PPE (face mask, visor, disposable gloves, plastic apron) stored in the central location with medication, normally the school office. When using PPE staff must follow guidance on donning and doffing PPE:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/877658/Quick_guide_to_donning_doffing_standard_PPE_health_and_social_care_poster_.pdf

These posters are on display around the school.

Details of which PPE to use and additional risk mitigation measures to have in place will be detailed in the child's individual care plan, where appropriate. Where appropriate, additional advice will be sought from health professionals. The individual care plan will be stored for reference with the child's medication.

When administering emergency medication, for example an Adrenaline Auto-Injector or glucagon injection, the member of staff will not delay in administering the emergency medication. However, the member of staff administering the emergency medication will be relieved as soon as possible by another member staff wearing appropriate PPE to support the pupil and will wash their hands thoroughly and will change any clothing which has any bodily fluid on it.

Members of staff will have regard for the wider school risk assessment and public health guidance.